

January 12, 2023

**WEST VIRGINIA GEAR UP  
PROGRAM STAFF MEETING  
AGENDA**

- I. Welcome.....9:30 am**  
Elizabeth Manuel, Senior Director of Student Services
- II. GEAR UP Family Engagement .....9:35 am**  
Cristina Garzoria, UTRGV GEAR UP Coordinator at Porter Early College High School
- III. GEAR UP Spring Virtual Mentoring Events.....10:15 am**  
CoolSpeak
- IV. GEAR UP Updates and Implementation Reminders .....11:00 am**  
Jason Luyster, Assistant Director of West Virginia GEAR UP
- Event Notifications
  - Equity of GEAR UP Services
  - Year 2 Cumulative Classroom Enhancements
  - NCCEP Study Labs
  - GEAR UP FANs Launch
  - Year 3 Site Coordinator Positions
  - HEROs and Student Success Societies
- V. Lunch.....12:00 pm**  
Sam's Uptown Cafe
- VI. Cohort Breakout .....12:45 pm**
- GEAR UP U
  - STEM Speaker Event
  - Texas Instruments Usage and Data
  - Spring Mentoring Events
- VII. Priority Breakout (Room 136) .....12:45 pm**
- FAFSA Completion Challenge
  - State Financial Aid/Scholarship Applications
  - Txt-4-Success Enrollment
  - Increasing Dual Enrollment Opportunities

<b>VIII. Data and Research Update</b> .....	<b>1:45 pm</b>
Dr. Jennifer Grossman, Assistant Director of Research and Evaluation	
<b>IX. Communication Update</b> .....	<b>2:00 pm</b>
Emily Hammond, Assistant Director of Communications and Outreach	
<b>X. Regional Breakout and Debrief</b> .....	<b>2:15 pm</b>
<b>XI. Meeting adjourned</b> .....	<b>3:00 pm</b>

## Save the Dates

### Site Coordinator Meetings

Thursday, March 9, 2-23, 9:30-4:30 pm, *Advanced Technology Center, South Charleston, WV*

Thursday, April 27, 2023, 9:30-4:30 pm, *Advanced Technology Center, South Charleston, WV*

Tuesday, July 11, 2023, Time TBD, *Charleston Coliseum and Convention Center, Charleston, WV*

### West Virginia GEAR UP Events

College Decision Day Events, *April 1-June 1, 2023*

Spring Mentoring Virtual Events, *February 23, 2023 and April 25, 2023*

STEM Speaker Series Event, *May 18, 2022, Clay Center*

WV Student Success Summit, *July 12-13, 2023, Charleston Coliseum & Convention Center*

### Important Dates

Promise and WV STEM Scholarship Deadline, *March 1, 2023*

WV Nursing Scholarship Program Application Open, *April 15-June 1, 2023*

Underwood-Smith Teaching Scholars Application Opens, *July 15, 2023*



# WV GEAR UP Program Staff Meeting

January 12, 2023

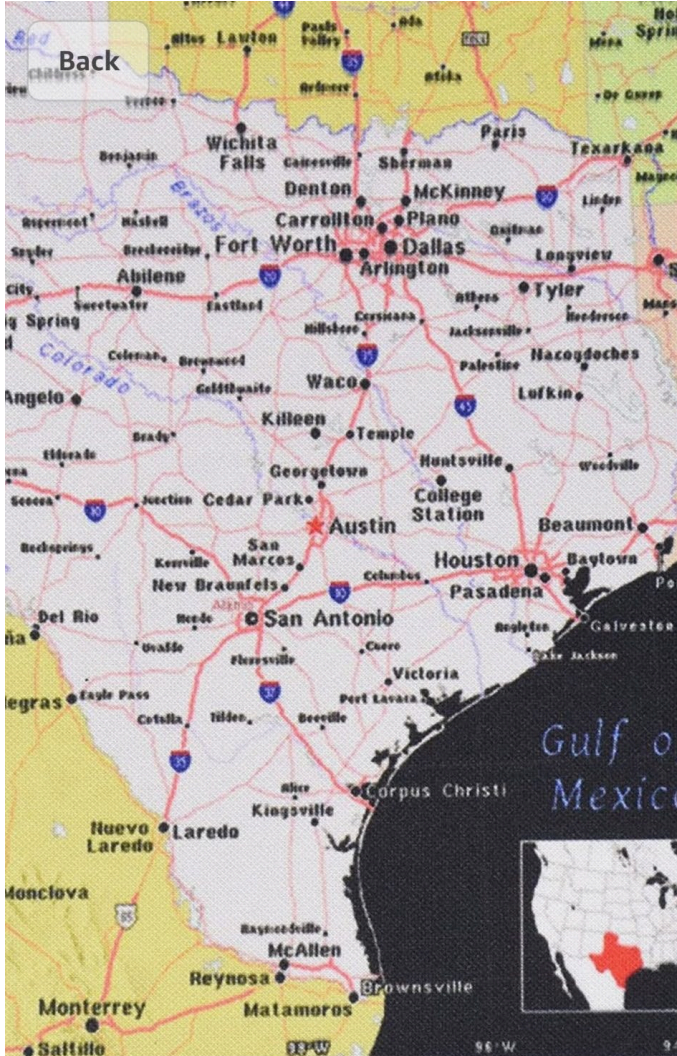


# GEAR UP Parent/Family Engagement Strategies

Cristina Garzoria  
UTRGV GEAR UP Coordinator  
Porter Early College High School



# GEAR UP Parent/Family Engagement Strategies



- Introduction
- Background
- Identify obstacles
- Plan of action
- Trial and error
- Lessons learned



# Spring Mentoring Events

Featuring CoolSpeak



# West Virginia GEAR UP Spring Virtual Mentoring Events

- Featuring the CoolSpeak staff
- Two dates that will build upon one another, but be able to stand on their own as well for students who are unable to join both
- 45-minute mentoring sessions
- Open to any 8<sup>th</sup> grade cohort student
- Targeting 10% of that grade (strategies, recruitment, best practices)
- The two proposed dates:
  - Wednesday, February 22, 2023
  - Wednesday, April 26, 2023
- What time of the day will work best? (morning, lunch, afternoon)
- Next steps and event registration procedures



# LUNCH BREAK





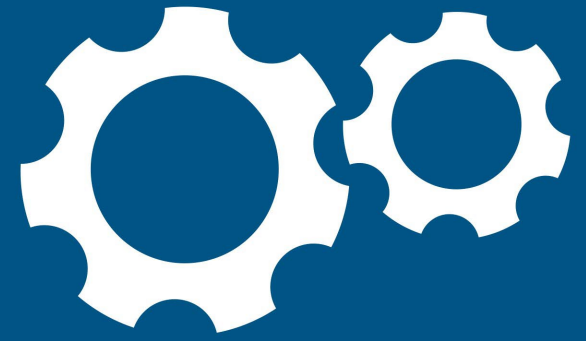
**Cohort Breakout – please remain here**  
**Priority Breakout – upstairs to Room 136**



# 2023 GEAR UP U! at Marshall University

Mallory Carpenter, Camp Director

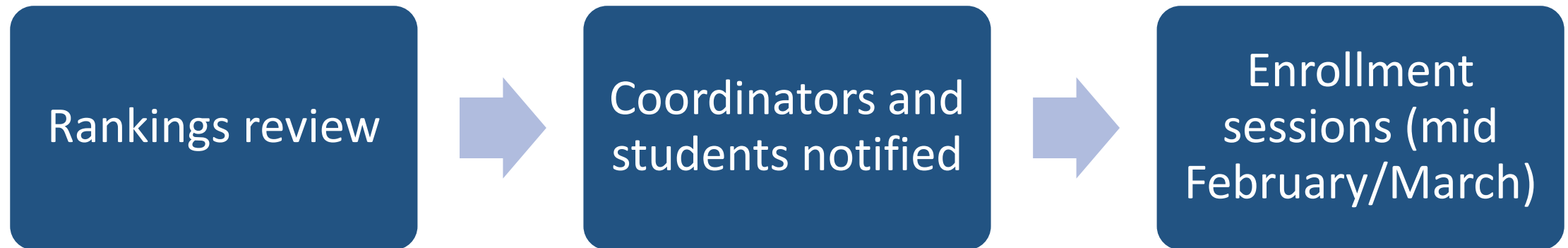




316 applications!



# Selection Forms



# Alternates

- You will be sent a list of alternates for your school by the end of January.
- Should one of your students who was selected not enroll/choose not to attend, please select the next ranked student from your school in their place. Alternates must be pulled from the existing list of students (no new students).
- Enrollment kit deadline: March 31<sup>st</sup>
  - Hard cutoff--late applications will NOT be accepted.
  - Alternates must be enrolled by this date.
  - All signed documentation (waivers, forms, etc.) must be submitted by this date in addition to completing the online enrollment application.

# Enrollment Sessions

- Should be at a time when families can attend
- Please make sure all waivers are completed and signed—scan and return to Mallory Carpenter at [Mallory.Carpenter@wvhepc.edu](mailto:Mallory.Carpenter@wvhepc.edu)
- Enrollment application is lengthier—please assist as necessary
- Call or email if you have questions

# Family Handbook

- Will be sent to you via email
- Please review the handbook with families at your enrollment session
- May want printed copies on hand

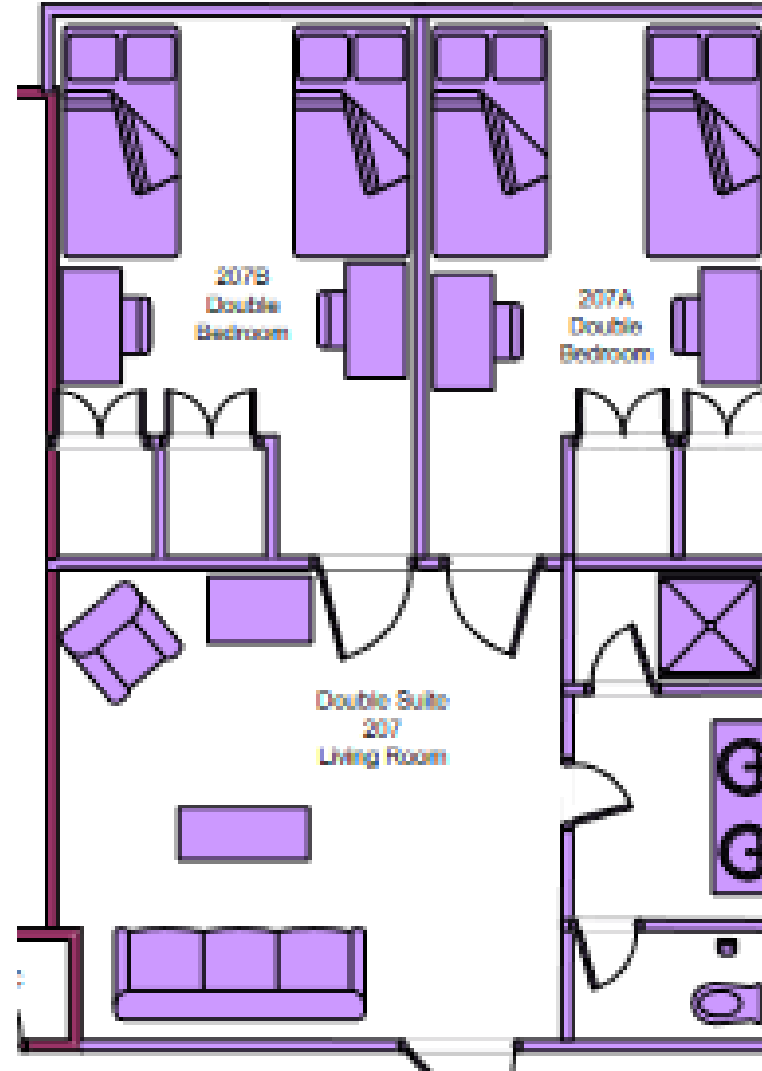


## FAMILY HANDBOOK

## Table of Contents

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# Housing





# Meals

## BREAKFAST BAR

### [Oatmeal](#)

V VG

### [Banana Chocolate Chip Muffin](#)

V

### [Ham, Scrambled Egg & Cheese Biscuit](#)

### [Fried Tater Tots](#)

V VG

### [Two Buttermilk Pancakes](#)

V

### [Scrambled Eggs](#)

V

### [Pork Sausage Links](#)

### [Fruit Salad](#)

V VG

## DESSERTS

### [Lemon Cheesecake Bar](#)

V

[326cal](#)

### [Raspberry Gelatin Parfait](#)

[83cal](#)

## HARLESS GRILL

### [Black Bean Burger Patty](#)

V VG

[124cal](#)

### [French Fries](#)

V VG

[143cal](#)

### [Grilled Cheese Sandwich](#)

V

[411cal](#)

### [Cheeseburger](#)

[373cal](#)

### [Chicken Patty Sandwich](#)

[392cal](#)

## HOMETOWN FAVORITES

### [Roasted Veggie Mac N Cheese](#)

V

[169cal](#)

### [Roasted Balsamic Brussels Sprouts](#)

V VG

[79cal](#)

### [Aztec Corn Saute](#)

V VG

[101cal](#)

### [Peruvian Beef & Potato Stew \(lomo Saltado\)](#)

[194cal](#)

## Meals (Continued)

- Pre-packaged snacks available in the dorm kitchens nightly
- Breakfast will be brought in Saturday morning to the dorms

# GUU Staffing and Safety

## Safety Policy and Procedures

Your student's safety is very important to us. We've developed several policies and procedures to ensure that all students have a positive experience at GEAR UP U.

### ***Supervision***

Safety and supervision are very important to us. GEAR UP U will have a full staff, which includes the following:

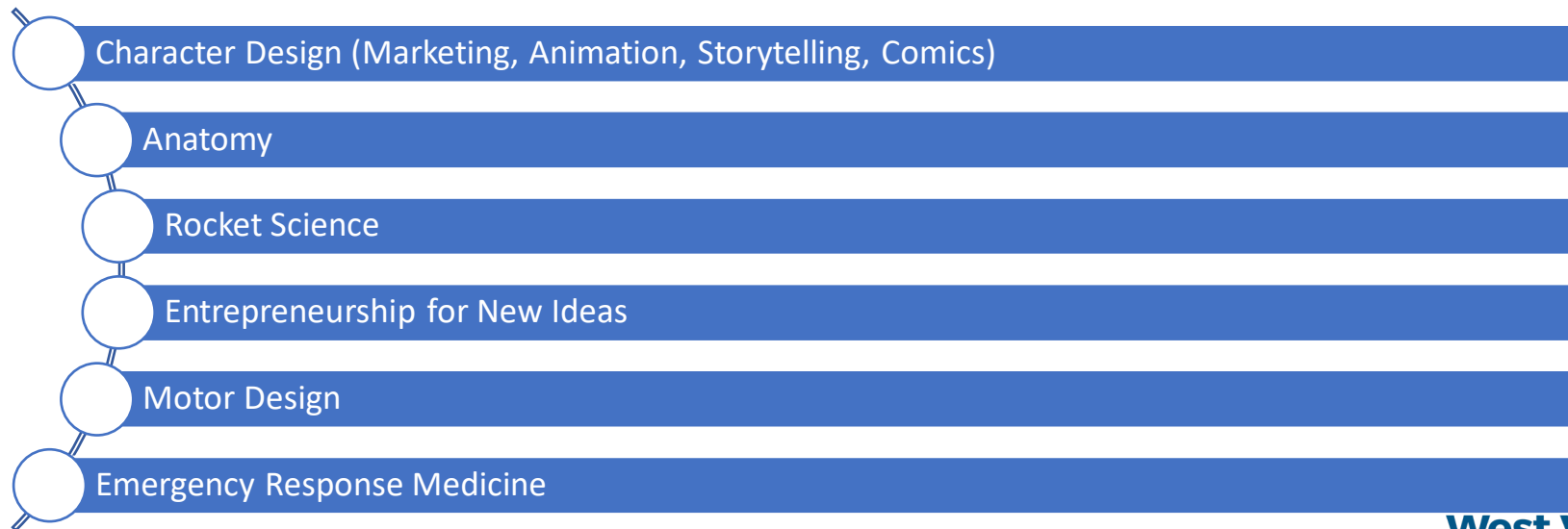
- Professional staff members from West Virginia GEAR UP
- Camp supervisors who also work in West Virginia GEAR UP schools (teachers, counselors, and principals)
- Camp counselors (college students)
- Security officers
- Residence hall staff (Marshall employees)
- Camp nurse

### ***Safety precautions***

- West Virginia GEAR UP will [have a camp nurse on campus at all times.](#)
- Medical and liability insurance has been purchased for the camp in case of an emergency.
- Marshall University campus police will be on hand to respond to emergencies or behavior situations.
- Male, female, and nonbinary students will be housed separately. Students of the different genders will not be permitted to visit each other in the residence hall rooms.
- A detailed Code of Conduct and a Discipline Policy is in place.

# Course Selections

- Students will be able to list preferences for **THREE** course blocks and **ONE** physical education block.
  - All efforts will be made to try to meet these preferences, but they are not guaranteed.



# FAQs

- **What are my responsibilities?**

As a parent, we expect you to make sure your student understands the GEAR UP U rules and expectations. If your student breaks the rules, you will be responsible for picking him or her up early. You are also expected to provide or arrange for transportation to and from Marshall University and to help your student prepare/pack for camp.

- **Will my student need money?**

All meals and school supplies will be provided by West Virginia GEAR UP. If you would like your student to have additional “spending money” that is permitted, but not required.

- **How can I contact my student?**

If your student has a cell phone, you may talk to him or her during “free time.” Your student will also have access to a phone at the residence hall and on campus if he or she wishes to call home and does not have a phone of his/her own. Emergency phone numbers will be provided for attendees and their parents.

- **My student takes medication. How/when will this be administered and by whom?**

Prior to attending camp, students and parents will be asked to complete a medical release form. By completing this form, you will be granting our camp nurse the permission and instructions to retain and administer medication to your student.

- **Can I visit my student at camp?**

Of course — we would never keep parents away from their student. However, we would like for GEAR UP U to be a learning experience that helps students develop more responsibility and independence and would prefer that parents attend camp only during the designated parent time periods on the first and last days. Arrangements can and will be made for special circumstances.

## FAQs (Continued)

- **My student has special dietary needs. What arrangements can you make for this?**

Prior to attending camp, students and parents will be asked to complete an enrollment packet which will give you the opportunity to outline any dietary needs. Additionally, meals will be buffet-style and students will be able to choose his or her own food from many options provided.

- **My student is always hungry. Will he or she get enough to eat?**

All three meals are buffet-style, which means your student can eat as much as he or she wants for breakfast, lunch, and dinner. We will also provide snacks in the evening.

- **Will my student have a roommate? Can he or she request to room with a particular student?**

Your student will have a roommate. The goal is to room each student with another student that attends school in the same county. Due to logistical arrangements, unless there are special medical circumstances, we cannot take room requests.

# Required Forms

Forms will be linked to the application and must be printed, signed, and returned to Mallory Carpenter. Please make sure you have printing capability or copies of the forms printed for your families at the registration meeting. A checklist will be provided.

- MUNET form for Wi-Fi access
- Marshall University Rec Center waiver
- WV GEAR UP Parent Guardian consent form

# Opportunities

Camp supervisor  
applications open  
until Jan. 31

Camp counselor  
applications open  
until Feb. 15





# STEM Speaker Event at the Clay Center

Casey Patterson, Program Director



# STEM Speaker Event

May 18, 2023  
Clay Center, Charleston

Kate (Biberdorf) the Chemist



- 30 students per cohort school
- In partnership with STaR Division
- Similar schedule as SLA (tentative)
  - 9:30am – Arrival and pre-speaker activity
  - 10:15 - Introductions
  - 10:30am – Keynote Speaker
  - 11:45am – Grab-and-go lunch and departure
- Will require Site Coordinator registration
- Updates and registration coming soon!



# Texas Instruments Usage and Data

Janine Coutu, Program Director



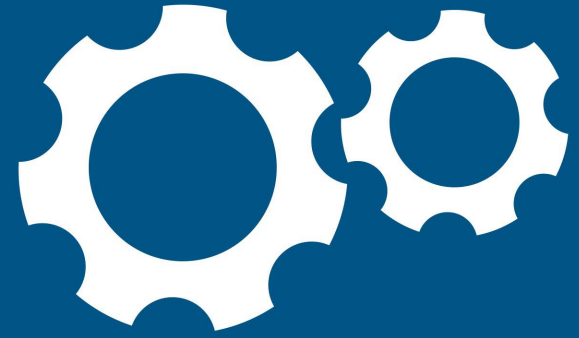
## Why We Need This Data

- Funding has made it possible for WV GEAR UP to work with one of our official partners, Texas Instruments, to purchase technology bundles for grade 8 math classrooms. Math teachers who received TI professional development will utilize the equipment in their respective classroom. Tracking the usage of classroom-wide activities is required. A minimum of 4 class periods dedicated to the equipment each term is required.
- Completion Deadline: October 2022 - May 2023

## Ways to Track Data Usage

- Teachers can have your GEAR UP students (any 7th and/or 8th graders) sign in each time you use the TI equipment for a special lesson plan or project, or you can simply complete the top section of the GEAR UP sign-in sheet and attach the corresponding class attendance roster for that date.
- Teachers can also run reports on student usage data from within the Navigator system.

# Share Out



- Any feedback and examples of best practices
- Have your teachers been using the equipment in the classroom?
- What data collection challenges have you been facing?

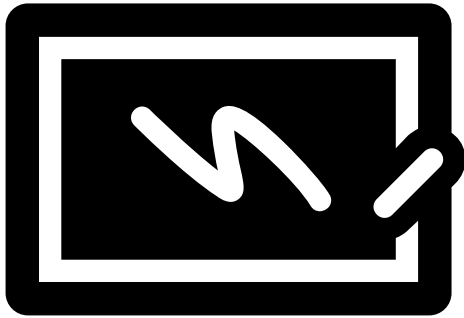


# Data and Evaluation Update

Dr. Jennifer Grossman

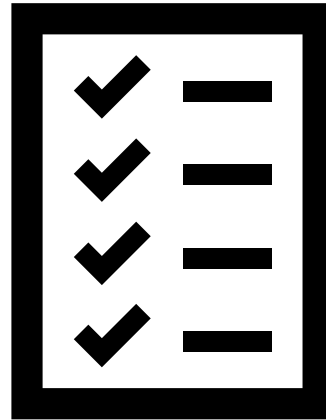


# Upcoming Research Activities



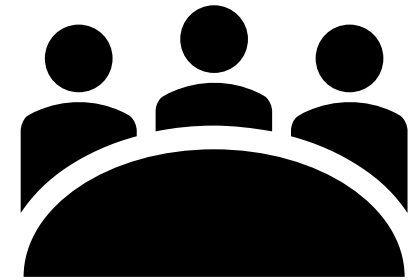
**Borman Reading & Writing  
Activity (8<sup>th</sup> grade only)**

**Post-Survey: April - May**



**Surveys**

**Personnel (All): May**



**Interviews/Focus Groups**

**Student (Select Schools):  
March - April**





# GEAR UP Communications Update



# COLLEGE DECISION DAY

April 1, 2023 – June 1, 2023



Program Staff Meeting January 12, 2023

# Registration Opens Tomorrow!



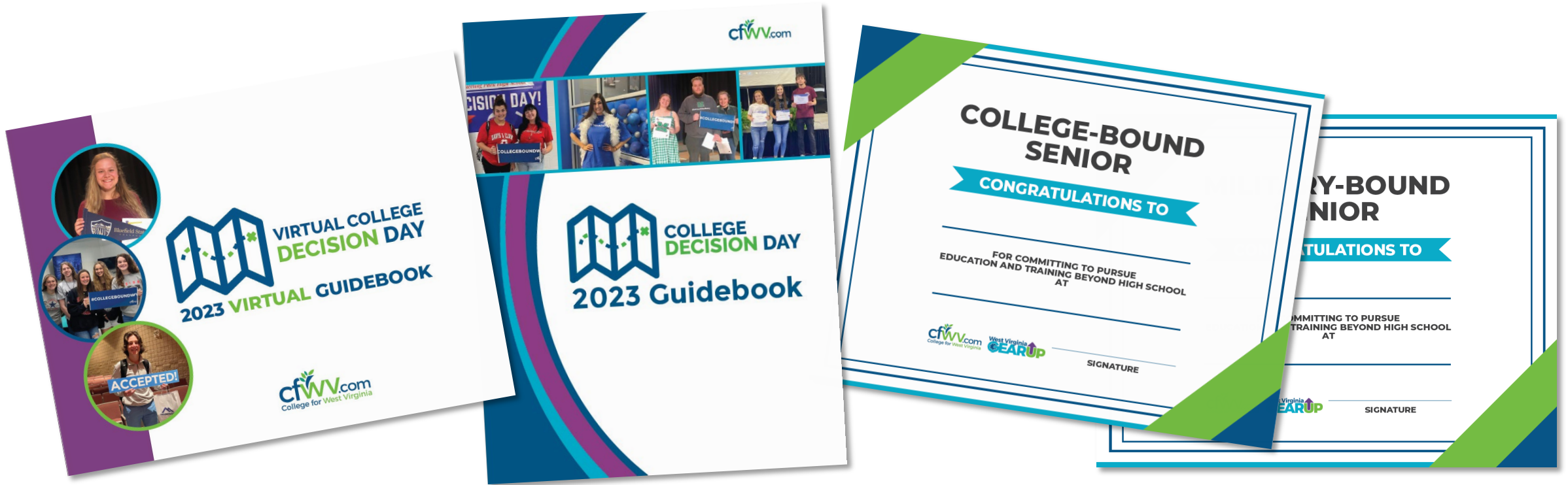
You can register at:

**[eventbrite.com/e/college-decision-day-2023-registration-445429520687](https://eventbrite.com/e/college-decision-day-2023-registration-445429520687)**

Schools must register no later than April 1, 2023.

Those who register by March 15, 2023 will receive a printed copy of the College Decision Day toolkit.

# Resources Available to You!



Download the College Decision Day Guidebook, Virtual Toolkit and Additional Resources at:  
[cfwvconnect.com/college-decision-day](https://cfwvconnect.com/college-decision-day)

**For more information on College Decision Day,  
Contact:**



**Kaci Foster**

**Community Outreach and Engagement Specialist**

**[Kaci.Foster@wvhepc.edu](mailto:Kaci.Foster@wvhepc.edu)**

# Upcoming WV GEAR UP Events

- Spring Mentoring Events – Feb 22<sup>nd</sup> and April 26<sup>th</sup> (registration is now open, student recruitment/selection should begin)
- March 9<sup>th</sup> GU Meeting (conflict with School Counselors Conf)
- College Decision Day (registration opens tomorrow)
- April 27<sup>th</sup> GU Program Meeting
- STEM Speaker Event – May 18<sup>th</sup>
- GEAR UP U enrollment steps (enrollment kits, family meeting, etc.)
- July 11<sup>th</sup> GU Program Meeting
- July 12<sup>th</sup> – 13<sup>th</sup> Student Success Summit (calls for proposals, team recruitment, registrations, hotel reservations, etc. soon)



# Regional Breakouts



**THANK YOU!!!**